

# Trinity Episcopal School

GALVESTON ISLAND, TEXAS

## Enrollment Procedures Beginning School



- Visit School:** Interview with Director of Admissions and/or Director of Beginning School.
- Receive and read:** All information and forms included in Enrollment Package.
- Teacher recommendation:** Required only if the applicant previously attended a preschool program.
- Health Records**
- Physician's Release:** Proof of examination by licensed health professional within the past year.
- Official Birth Certificate:** Original will be returned.
- \$50 New Student Application Fee:** Non-refundable.
- Application for Admission/Enrollment Contract:** Complete both sides.
- Enrollment Fee (non-refundable) due with application:** \$500 can be paid in two payments until June 1; 1<sup>st</sup> \$250 payment due March 2; 2<sup>nd</sup> \$250 payment due June 1.

Grade Level	Age By 9/1/11	DATE OF BIRTH ON OR BEFORE
PK2	2	8/31/09
PK3	3	8/31/08
PK4	4	8/31/07

A student is considered **REGISTERED** only when Application for Admission/Enrollment Contract and Payment Schedule forms have been completed, signed and accompanied by the appropriate enrollment fee.

A student is considered **ENROLLED** only when all requested materials (see above) have been received and the new student has been formally accepted (letter from school).